

Historic, Archive Document

Do not assume content reflects current scientific knowledge, policies, or practices.

1194320
080822

Reserve

WAR FOOD ADMINISTRATION
Office of Distribution
Washington 25, D. C.



June 26, 1944

COTTON AND FIBER BRANCH MEMORANDUM NO. C-1 (Revised)

Statistical Sampling 1944 Crop

This memorandum is released in accordance with the procedure outlined in Cotton and Fiber Branch Memorandum No. 4. If subsequent developments necessitate changes or additional instructions on this subject, they will be issued as supplements to this memorandum. If any of these instructions seem to be impractical or to need clarification or revision please submit your suggestions as promptly as possible so that revisions may be made if necessary.

Selecting Representative Gins

1. The compilation of the necessary information for (the sign-up) selecting gins which will provide a representative sample of the quality of the 1944 crop will be the responsibility of the Area Manager in each of the Area offices of the Branch.

Size of the Statistical Sample

2. Upland cotton: Arrangements will be made for obtaining a statistical sample of 10 percent of upland cotton ginnings from the 1944 crop in the Southeastern Area, South Central Area, and Southwestern Area. The gins selected for each State will be determined on the basis of 10 percent of 1943 ginnings adjusted for cooperation by districts. It is very important that the samples obtained in each district approximate 10 percent, as the semimonthly quality estimates are not weighted either by districts or ginnings. In the Western Area arrangements will be made for tabulating all samples classed within each ginning period, by States, as a basis for preparing the quality reports.
3. American-Egyptian: Arrangements will be made for using total samples classed from the 1944 crop of American-Egyptian cotton in preparing the quality estimates reports.
4. Sea-island: Arrangements will be made for obtaining complete data on all sea-island samples classed for the 1944 season. This is to apply in all States where sea-island is grown. A copy of each class sheet for sea-island will be submitted to the Statistical and Quality Improvement Division in Washington as soon as such samples have been classed.

Use of Organized Cooperative Gins

5. Representativeness is the criteria for the selection of gins for statistical purposes. If samples submitted by gins handling cotton for organized improvement groups are not representative of the area they should not be used. On the other hand, in the interest of economy, no more cooperative gins should be used than are absolutely essential.

Changes in the Statistical Sample

6. The statistical sample should be checked continuously throughout the entire season by the use of appropriate tabulations of the number of samples received from each locality and the quality of cotton classed for improvement groups, loan, etc. It is important that fieldmen frequently review the samples of cotton received from their territories with a view to maintaining a representative sample throughout the season. If at any time the sample is found not to be representative, appropriate changes should be made immediately to correct the situation. It may be necessary to adjust the sample in some districts to bring it in line with other districts by the use of additional samples from cotton classed for organized groups where such samples are representative or by discarding part of the statistical sample where more than 10 percent is received. When such adjustments are made the number of samples involved and the State and district concerned shall be reported to the Statistical and Quality Improvement Division along with the reasons for the changes.

Reports Required

7. The Area Managers will submit to the Statistical and Quality Improvement Division the following reports:
 - (a) A complete set of Form FDA-716 for each State and district in each Area (except the Western Area), not later than September 15, 1944.
 - (b) A map for each State showing the location of gins selected and whether the gin is ginning for an organized improvement group.
 - (c) Each Area Manager shall prepare a report for each State by districts semimonthly showing the number of samples used and the percentage of ginnings used for statistical purposes both cumulative and non-cumulative. If adjustments were made in the sample for the period, the sample actually received from statistical gins will be shown as well as the adjusted sample. A copy of this report will be submitted as soon as possible after the county ginnings figures become available.

Importance of Proper Sample

8. Accurate quality statistics are essential for policy determination with respect to many phases of the war effort. This makes it more imperative than ever before that the necessary time and effort be devoted to sample properly the 1944 crop. Give special attention to isolated areas producing long staple cotton or any other unusual situations that may affect the reliability of the sample. The sample must be watched closely throughout the ginning season and steps must be taken promptly to correct difficulties in securing cooperation or other situations that may effect the accuracy of quality statistics.

Rodney Whitaker